



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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| MEETING DATE | 2018-03-06 10:05 - School Board Operational Meeting |
| AGENDA ITEM | ITEMS |
| CATEGORY | EE. OFFICE OF STRATEGY & OPERATIONS |
| DEPARTMENT | Procurement & Warehousing Services |

| | |
|--------------------------------------|-------------------------------------|
| Special Order Request | |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Time | |
| Open Agenda | |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No |

ITEM No.:
EE-11.

TITLE:
Recommendation for Renewal - 16-156B - Disposable Compartment Trays for Cafeterias

REQUESTED ACTION:
Approve the renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: July 1, 2016 through June 30, 2019; 3 Years; User Department: Food & Nutrition Services; Additional Requested Amount: \$3,685,000; New Award Amount: \$8,295,000; Awarded Vendor(s): Lace Foodservice Corporation, Dade Paper & Bag, Co.; Small/Minority/Women Business Enterprise Vendors: None.

SUMMARY EXPLANATION AND BACKGROUND:
ITB 16-156B - Disposable Compartment Trays for Cafeterias, was awarded by the School Board on June 21, 2016. The current contract expires on June 30, 2018, therefore, this request is presented to exercise the first renewal of this contract for one (1) additional year.

A copy of the bid documents are available online at:
http://www.broward.k12.fl.us/supply/agenda/16-156B_DisposableCompartmentTraysForCafeterias.pdf

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$8,295,000. The funding source will come from the Food & Nutrition Services Department's operating budget. The contract award amount was for \$4,610,000. The request is to increase the spending authority by \$3,685,000, bringing the new contract value to \$8,295,000. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Approved ARF 6-21-2016 RSBM EE-8 (3) Recommendation Tabulation - 6-21-2016 (4) Financial Analysis Worksheet (5) Vendor Renewal Letter (6) Survey

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

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| Name: Mary Mulder | Phone: 754-321-0215 |
| Name: Mary C. Coker | Phone: 754-321-0501 |

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: _____
By: _____
School Board Chair